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IPA Croatia - Bosnia and Herzegovina - Montenegro

SUSTOUR

TURISTIČKA ORGANIZACIJA OPŠTINE HERCEG NOVI
Broj: 1145/25
Herceg Novi 22.09. 2025 god.

herceg novi

CRNA GORA
HERCEG - NOVI
TURISTIČKA ORGANIZACIJA HERCEG NOVI

LETTER OF INVITATION TO TENDER

Herceg-Novi .24.09.2025.

Our ref.: 02/25-SUSTOUR

SUBJECT: INVITATION TO TENDER FOR Restoration works on South Tower in Herceg-Novi
Dear Sir/Madam,

I am pleased to inform you that you are invited to take part in the local open tender procedure for the above contract. The complete tender dossier is attached to this letter. It includes:

VOLUME 1

SECTION 1: INSTRUCTIONS TO TENDERERS, with CONTRACT NOTICE
SECTION 2: TENDER FORM
- Declaration of honour on exclusion and selection criteria..... Form a.14

SECTION 3: N/A
SECTION 4: QUESTIONNAIRE
Additional notice to tenderers:
- General information about the tenderer .....Form 4.1
- Organization chart .....Form 4.2
- Power of attorney..... Form 4.3
- Financial capacity ..... Form 4.4
- Financial identification form ..... Form 4.5.a
- Legal entity file ..... Form 4.5.b

* PRAG 2025, applicable version

Technical qualifications:

- Staff to be employed.....Form 4.6.1.2
- Experience of key staff .....Form 4.6.1.3
- List of plant .....Form 4.6.2
- Work plan and programme ..... Form 4.6.3
- Technical and professional capacity ..... Form 4.6.4
- Quality assurance system.....Form 4.6.7
- Further information .....Form 4.6.9

SECTION 5: ADMINISTRATIVE COMPLIANCE GRID AND EVALUATION GRID
- Administrative compliance grid
- Evaluation grid

VOLUME 2

SECTION 1: CONTRACT FORM
SECTION 2: GENERAL CONDITIONS FOR WORKS CONTRACTS
SECTION 3: SPECIAL CONDITIONS
SECTION 4: N/A
SECTION 5: N/A
SECTION 6: RETENTION GUARANTEE

VOLUME 3

TECHNICAL SPECIFICATIONS

VOLUME 4

FINANCIAL OFFER LUMP SUM CONTRACTS
BILL OF QUANTITIES

VOLUME 5

DESIGN DOCUMENTS, INCLUDING DRAWINGS

Please submit your offer no later than 22nd December 2025 by 12:00 PM to the following address: Tourist Organization of Herceg Novi, Jova Dabovića 12, 85340 Herceg Novi.
For full information about procurement procedures please consult the practical guide and its annexes, which can be downloaded from the following web page:

https://wikis.ec.europa.eu/display/ExactExternalWiki/ePRAG *

We look forward to receiving your tender

By submitting a tender, you accept to receive notification of the outcome of the procedure by electronic means. Such notification shall be deemed to have been received by you on the date upon which the contracting authority sends it to the electronic address you referred to in your offer.

Yours sincerely,

Acting director,
Tanja Mrkaić

* PRAG 2025, applicable version